

Crossport Bylaws

Section 1 – Definition of Membership

- 1.1 **Member:** Anyone who attends our meetings is a member.
- 1.2 **Voting Member:** Anyone paying a yearly membership fee or anyone subscribing to the newsletter.
- 1.3 Continuation of the collections at meetings will be addressed by board.
- 1.4 Attendance at meetings is open to those of legal voting age (18 years and older). Anyone younger than 18 years of age may attend meetings only with a written consent being in effect signed by a parent, legal guardian, or case worker having a court directive, excepting where the minor is legally emancipated.

Section 2 – Board and the Election of the Board

- 2.1 The board shall have seven members.
- 2.2 A simple majority of the board present will constitute a quorum at board meetings
- 2.3 The term of office for all board members shall be one (1) year, beginning on January 1st.
- 2.4 Any voting member is eligible for election to the board, provided he or she has been a voting member for at least 6 months.
- 2.5 **Resignation:** A board member may resign at any time by sending an e-mail to that effect to all members of the board, or by submitting a letter read at a scheduled board meeting. A resignation will not be considered official until a notification is received by all board members.
- 2.6 **Replacement:** An open seat on the board can be filled by any voting member with 6 months membership in the organization. All voting members will be notified by e-mail or other means, that a seat is vacant on the board. The notice of the vacant seat will also be placed in the InnerView and Compact. A member may volunteer in person at the next scheduled board meeting, and can be voted in to officially fill the position by a majority of the board present. If more than one member volunteers, board members will give the candidates an opportunity to each make a statement at the board meeting, after which there will be a vote by board members via written ballot; the candidate with the majority vote will be elected to the position.
- 2.7 **Removal of a board member:** A member of the Crossport board may present to the board a petition for the removal of another board member for reason of absence or behavior that is felt to have a negative effect on the functioning of the board, such as apathy, argumentativeness, disruptiveness, or other behavior. The petition, if endorsed by two other board members, shall constitute a call for a vote on the removal of the board member. The vote shall be held at the next scheduled board meeting and require a majority plus one vote of the board, held by ballot, to remove the board member.

Section 3 – Meetings of the Board

- 3.1 Board meetings are open to all members.

- 3.2 Board meetings shall be held at least quarterly.
- 3.3 Facilitation of the board meetings shall be rotated among all board members.
- 3.4 The board meeting facilitator shall be responsible for preparing an agenda.
- 3.5 Members shall be made aware of important business in the meeting agenda by printing notice in the newsletter.

Section 4 – Bylaws Change

- 4.1 These bylaws may only be changed by a majority vote of the voting members.
- 4.2 Any such changes shall be posted in the newsletter.
- 4.3 Bringing Bylaw proposals to the membership for change: Voting members of Crossport shall bring proposed changes in the Bylaws to the Crossport Board for consideration of any changes to the Bylaws. The Crossport board shall, after debate and three board member approval, bring the proposed Bylaw changes to the membership for a majority vote to amend the existing Bylaws.

Section 5 – Finance Coordinator

- 5.1 One board member shall be the finance coordinator. This person shall be the trustee of the funds of the organization.
- 5.2 A quarterly report of income, expenditure, and current balance of funds shall be made to the board in writing, and be made available to the Voting Members upon request.
- 5.3 All voting members will receive a financial accounting report once a year via e-mail; or in printed form for members who do not have an e-mail address or availability.

Section 6 – Board Functions

- 6.1 The board shall oversee the general health and welfare of the organization.
- 6.2 The board shall promote, arrange, and facilitate support and social activities.
- 6.3 The board shall manage the month to month business of the organization and deal with new issues brought to its attention.
- 6.4 The board shall generate goals for the future of the organization.
- 6.5 The board shall have the authority to change subscription rates and fees as circumstances demand by a majority vote and notification of the members in the newsletter.

Section 7 – Library

- 7.1 Crossport has one of the largest libraries of its kind.
- 7.2 The library is available for use by all voting members only.
- 7.3 A small returnable deposit is required on each borrowed item.
- 7.4 A complete list of the library contents is available on the CrossPort web page. Printed copies are available on request.